

Time Sheet: Spring 2008

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| Date 01.08.08 | Time In 9:00 am | Time Out 10:30 am | Job Title: City Selection Description: Discussion regarding the selection of a city web site. Hours: 1.5 |
| Date 01.10.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Site Review Description: Review and discussion regarding the city of Huntington Beach, CA. Research of city via Internet. Hours: 3.5 |
| Date 01.14.08 | Time In 9:00 pm | Time Out 11:00 pm | Job Title: Site Research Description: Web searches on the city, gathered info and sources. Hours: 2 |
| Date 01.15.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Description: Designed portal web site and built main pages to be ready for content. Hours: 3.5 |
| Date 01.17.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Description: Continued to modify portal. Hours: 3.5 |
| Date 01.22.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal/Personal Site Description: Worked on portal and personal web site. Hours: 3.5 |
| Date 01.24.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Description: Continued work on portal web site. Added content to various pages within the site. Hours: 3.5 |
| Date 01.29.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Time Sheet Description: Implemented a time sheet within the portal web site. Hours: 3.5 |
| Date 01.31.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal /Resume Description: Finished up overall layout of the portal web site. Began work on resume. Hours: 3.5 |

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| Date 02.05.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Resume Description: Worked on personal resume. Hours: 3.5 |
| Date 02.07.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Resume Description: Finalized resume and uploaded to personal web site. Hours: 3.5 |
| Date 02.12.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Time Sheet/Personal Site Description: Compiled time sheet to be turned in and worked on personal web site. Hours: 3.5 |
| Date 02.13.08 | Time In 10:00 am | Time Out 11:30 am | Job Title: Personal Site Description: Worked on personal web site. Hours: 1.5 |
| Date 02.15.08 | Time In 2:00 pm | Time Out 3:00 pm | Job Title: Personal Site Description: Continued work on personal web site. Hours: 1.0 |
| Date 02.19.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Description: Worked on portal. Hours: 3.5 |
| Date 02.21.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Personal Site Description: Worked on graphics for personal web site. Hours: 3.5 |
| Date 02.26.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal – Request Form Description: Worked on perfecting Request Form's functionality for portal. Hours: 3.5 |
| Date 02.28.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal/Timesheet Description: Compiled time sheet to be uploaded and available to portal users. Hours: 3.5 |

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| Date 02.29.08 | Time In 11:00 am | Time Out 12:00 pm | Job Title: Timesheet Upload Description: Built timesheet into Portal. Hours: 1.0 |
| Date 03.04.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Portal Description: Continued work on Portal. Hours: 3.5 |
| Date 03.06.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Imagery Description: Researched images for city website. Hours: 3.5 |
| Date 03.11.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Temporary Page Description: Built "coming soon" pages for city and second site (SurfCentral®). Hours: 3.5 |
| Date 03.13.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Site Creation Description: Began work on city site template. Hours: 3.5 |
| Date 03.15.08 | Time In 2:00 pm | Time Out 4:00 pm | Job Title: Template Work Description: Continued work on city template. Hours: 2.0 |
| Date 03.18.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Timesheet/Template Description: Updated timesheet and uploaded revised version to Portal. Also continued work on layout. Hours: 3.5 |
| Date 03.20.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Personal Site Description: Updated personal site with new content (revised resume, etc.). Hours: 3.5 |
| Date 03.25.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Content Description: Began looking for content for city website; compiled imagery and copy. Hours: 3.5 |

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| Date 04.01.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Banner Ads Description: Discussion on banner ads. Hours: 3.5 |
| Date 04.03.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Banner Ad Research Description: Researched fonts and imagery for the creation of banner ads to be placed on city site. Hours: 3.5 |
| Date 04.08.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: Banner Ads (Cont'd) Description: Continued work on banner ads. Hours: 3.5 |
| Date 04.10.08 | Time In 08:00 am | Time Out 11:30 am | Job Title: City Site Description: Worked on content for city site. Hours: 3.5 |
| Date 04.15.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Site (Cont'd) Description: Continued work on city site. Hours: 3.5 |
| Date 04.17.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Site (Cont'd) Description: Worked on navigation for city site. Hours: 3.5 |
| Date 04.22.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Site (Cont'd) Description: Continued work on city site. Hours: 3.5 |
| Date 04.23.08 | Time In 3:30 pm | Time Out 05:30 pm | Job Title: City Site, Timesheet Description: Continued work on city site, revised timesheet and uploaded to Portal. Hours: 2.0 |
| Date 02.24.08 | Time In 8:00 am | Time Out 11:30 am | Job Title: City Site Description: Continued work on city site. Hours: 3.5 |

TOTAL HOURS: 109